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## POSITION ANNOUNCEMENT

### STAY & PLAY SUMMER COLLEGE INTERNSHIP

#### GENERAL STATEMENT OF DUTIES & RESPONSIBILITIES

Heart of Brooklyn is seeking an intern with the Education Division to assist with **BCAP Summer Camp**.

**BCAP** is a full-day camp for children ages 7– 12 that weaves exciting connections between art, science, culture and nature—all in fun and educational settings. Activities are scheduled at Brooklyn Botanic Garden, Brooklyn Children’s Museum, Brooklyn Museum, Brooklyn Public Library, Prospect Park and Prospect Park Zoo.

#### EXAMPLES OF TASKS

- Light administrative assistance (photocopying, answering phones, etc.)
- Design and prepare arts activities for after-camp program. Examples:
  - Writing songs and making music
  - Arts activities including origami, painting, and sculpting
  - Scripting and producing a play
  - Choreographing movement and learning cultural dance traditions
  - Inventing games in Prospect Park
- Coordinate and lead after-camp programming from 3:30-6:30 daily
- Prepare a camper talent show for the end of each camp session (3 in all)

#### QUALIFICATIONS

The ideal candidate for this position will have an interest in pursuing a career in education, science, the environment or the arts with a strong desire to work with children in informal teaching settings. College students and recent graduates are encouraged to apply.

- Must have completed first year of college.
- Have strong verbal and written communication skills.
- Must be courteous and possess high energy level.
- Have patience and willingness to see things from a child’s perspective.

#### LENGTH OF EMPLOYMENT

June – August, 2010  
Full time, Monday – Friday.

#### PAY

Unpaid position. \$800 summer stipend.

**To apply, please send cover letter, resume, and three references to:**

**BCAP Stay & Play Summer Internship**  
**789 Washington Avenue**  
**Brooklyn, NY 11238**  
**E-mail: [camp@heartofbrooklyn.org](mailto:camp@heartofbrooklyn.org)**

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